



## **Project Manager – \$3,000 signing bonus, hybrid work environment, flexibility**

Are you an experienced Project Manager looking for a change? We are seeking an Asbestos / Environmental Project Manager for our Buffalo, NY office. We offer growth opportunities, a flexible schedule and hybrid work environment.

Our ideal candidate has 5+ years' experience with asbestos and hazardous materials, as well as 2 + years as a project manager. They will be responsible for coordinating internal and external resources and ensuring that all projects are delivered on-time, within scope and within budget.

We're a team of engaging, intelligent, and energized folks who are committed to making an impact in the world. We offer a friendly, employee-centric culture and are passionate about our staff, their lives, happiness and personal growth.

### **The Responsibilities:**

- Determine project scopes and objectives, formulate cost proposals and backup materials
- Manage the relationship with the client and all stakeholders including attending meetings to ensure understanding of contract milestones and deliverables, work scope and potential issues
- Provide oversight and guidance to staff members assigned to projects
- Conduct site visits to ensure that employees are following proper SOPs and health/safety-related regulations
- Provide QA/QC on project deliverables
- Prepare abatement specifications and CADD drawings, budget estimates, contamination assessments and site specific variances
- Conduct construction administration services
- Review job costing, job profitability reports and other performance data to measure productivity and goal achievement
- Conduct inspections and other fieldwork on an as-needed basis

### **The Requirements:**

- 5+ years of experience with asbestos, hazardous materials, or a closely related field
- Project Management experience is strongly preferred
- Current Asbestos Designer, Inspector and Project Monitor Certifications preferred
- Strong work ethic and high level of integrity; excellent communication and problem-solving skills
- Ability and initiative to self-pace and manage daily workload while adapting quickly to changing situations
- Ability to perform and manage work independently at various work site locations and travel within New York State
- Ability to pass MVR (motor vehicle record) check, OSHA-required physical, and drug test
- Ability to lift up to 50 lbs., work at heights, in small spaces and other adverse conditions

### **Interested?**

Email resumes in confidence to Jennifer Cocco in Human Resources at [jcocco@siennaet.com](mailto:jcocco@siennaet.com). Not ready to apply but want to learn more? Feel free to email your questions or give us call at 716-332-3134 x306. We look forward to hearing from you!